



**RAJAH SERFOJI GOVERNMENT COLLEGE,
THANJAVUR – 613005**

Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT 2024-25

1. Academic Planning & Teaching–Learning Quality

Plan / Resolution

- Departments must submit monthly teaching–learning reports.
- Organise interdisciplinary seminars and enhance academic exposure.
- Improve research quality and increase publications.
- Conduct Faculty Development Programmes (FDPs) on pedagogy and research methodology.

Action Taken

- All departments submitted monthly teaching plans and academic reports through the IQAC portal.
- Interdisciplinary seminars were conducted (Linguistics, Postcolonial Studies, Research Ethics).
- Research publications increased; departments were guided on NIRF and research documentation.

2. Student Support & Admission Improvements

Plan / Resolution

- Strengthen admission help-desk facilities with digital support.
- Include digital literacy and mental wellness sessions in the Induction Programme.
- Improve mentor–mentee interactions.

Action Taken

- A digitalised admission help-desk was created.
- Digital literacy and mental wellness sessions were included in the Induction Programme 2024.
- Mentor–mentee system was strengthened; monthly interactions were recorded.

3. Anti-Drug Awareness, Legal Awareness & Safety

Plan / Resolution

- Conduct Anti-Drug Awareness Programmes with Govt. Health Department.
- Organise Anti-Ragging and Legal Awareness Programmes regularly.
- Promote cyber safety and conduct hands-on workshops.

Action Taken

- Anti-Drug awareness rallies and expert talks were conducted with District Health officials.
- Anti-Ragging orientations and Legal Awareness programmes were held every semester.
- Cyber Safety workshop with practical demonstrations was conducted in February 2025.

4. Health, Hygiene & Wellness Initiatives

Plan / Resolution

- Conduct Diabetes-Free Camps, Blood Donation Camps, and campus hygiene activities.
- Organise Yoga Day with trained instructors.

Action Taken

- Diabetes-Free Camps were conducted twice during the year.
- Blood Donation Camp held in collaboration with Govt. Medical College with high student turnout.
- International Yoga Day celebrated with certified instructors and large student participation.
- NSS and NCC conducted Clean Campus drives and Garbage Awareness Cycle Rallies.

5. Support for Differently-Abled Students

Plan / Resolution

- Identify all visually impaired students and provide assistive devices.
- Maintain updated beneficiary list for future support.

Action Taken

- Laptops were distributed to visually impaired students.
- A detailed list was prepared and forwarded for additional support and funding.

6. Academic Events, Seminars & Departmental Activities

Plan / Resolution

- Publish proceedings of the National Seminar on Linguistics.
- Encourage departments to organise academic programmes.
- Conduct field visits for experiential learning.

Action Taken

- Seminar proceedings were compiled and sent for publication.
- Departments of Economics, Physics, Commerce, Chemistry, English, Tamil, and History conducted academic events.
- Field visit to Thanjavur Palace and Museum organised by NSS.

7. Women Empowerment & Gender Sensitisation

Plan / Resolution

- Celebrate Women's Day with awareness talks.
- Conduct additional women-centric programmes through Women's Club.

Action Taken

- Women's Day celebrated on 08.03.2025 with lectures, competitions, and awareness activities.
- Women's Club conducted empowerment sessions and gender sensitisation programmes.

8. Environmental Sustainability & Green Initiatives

Plan / Resolution

- Monitor sapling growth and expand green cover inside the campus.
- Organise "Each One Plant One" and campus greening activities.

Action Taken

- Green Club monitored saplings and added new plants near the Library Block and Science Block.
 - Tree plantation drives conducted regularly.
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9. Alumni Engagement

Plan / Resolution

- Update alumni database.
- Start alumni mentorship activities.

Action Taken

- Alumni Google Forms circulated; database updated.
 - Alumni mentorship sessions conducted for final-year UG and PG students.
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10. Scholarships, Student Saving Account & Government Schemes

Plan / Resolution

- Error-free verification for Pudhumai Penn, Tamizh Pudhalvan, and other scholarships.
- Extend Student Saving Account & Financial Literacy Programme.

Action Taken

- Scholarship verification completed; a centralised tracking sheet maintained by class tutors.
 - Financial literacy programmes conducted for all first-year students.
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11. Sports & Physical Education

Plan / Resolution

- Host more inter-collegiate tournaments.
- Upgrade sports facilities and purchase equipment.

Action Taken

- BDU Inter-Collegiate Cricket tournament successfully hosted.
 - Proposals submitted for upgrading the cricket nets and purchasing sports gear.
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12. Cultural, National & Community Engagement Activities

Plan / Resolution

- Document all national celebrations and cultural events for NAAC.
- Involve NCC and NSS in community outreach.

Action Taken

- Documentation of Independence Day, Republic Day, Constitution Day, and other events was uploaded.
 - NCC cadets and NSS volunteers actively participated in public awareness and community programmes.
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13. New Programme Proposal

Plan / Resolution

- Submit proposal for introducing B.Sc. Biotechnology (Shift II), B.Sc. Zoology (Shift II), B.A. Tamil (Shift II), B.Sc. Biochemistry (Shift II).

Action Taken

- Proposal prepared as per Bharathidasan University guidelines and submitted.
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14. IQAC Documentation, Reporting & Quality Monitoring

Plan / Resolution

- All departments must submit academic, activity, and monthly reports.


- Strengthen IQAC portal documentation and NAAC evidence collection.

Action Taken

- All departments submitted monthly reports from November 2024 onwards.
- IQAC portal updated with photos, reports, and attendance for all programmes.

CERTIFICATION

This consolidated Action Taken Report (ATR) presents the actions implemented based on all resolutions passed in IQAC meetings held during the academic year **2024–2025**.


IQAC Co-ordinator

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